Albemarle County Electoral Board

In person and virtual meeting

October 25, 2024

Location: Albemarle County Office Building, 5th Street
Attendance: Jim Heilman, Clara Belle Wheeler, Sylvia Flood, Erin Davis, Lauren Eddy, Jeania Pace, and Jonathan Gil
Guests: Rick Garnett, Karen-Juul-Nielsen, Nancy Muir, Marianne Gustafson, Laurie Jones, Bucky Walsh

The meeting began at 11:13 am.
Sylvia Flood made the following statement: Guests will have a maximum of three minutes to speak, either at the beginning or end of the meeting. The Board may waive the three-minute rule.

The agenda was unanimously approved.
Meeting minutes for September 15, October 1, October 16, and Oct 21 were unanimously approved.

November 5 Preparation.

- Training sessions. The Board discussed the various training sessions that have been held so far and the ones still to be conducted. This week's electronic pollbook (EPB) Basic training was said to be very successful.
- Meeting with police and fire and rescue. Lauren said she is waiting for a specific date for this meeting.
- Early Voting: Lauren noted that as of this morning 17,556 voters had voted early and about 10,300 ballots have been mailed out. Over 4,000 have been returned. She noted that there have been some systemic problems with USPS service, but that she will be meeting this afternoon with a USPS supervisor to discuss these. Jim noted that we are now ahead of 2020 in number of early in person voters.
- Early in Person (EIP) Voting. Laurie noted that Democratic inside observers (authorized representatives) say that our EIP personnel are doing a stellar job. Rick said the Republican observers echoed that. He noted however that we seem to have chronic problems with the ballot-on-demand printers.
- Poll Evaluation Forms for Board members. Sylvia said that she will be providing a new version of these forms.
- Board travel on E Day. The Board decided that we will determine later which sectors of the County each Board member will cover.
- Final Precinct Rosters. Clara Belle asked if final assignments have been sent to the Party chairs. Jonathan said that he will try to do that today.

Post-election. The Board discussed how we will proceed with processing provisional ballots. Also discussed was what days the Board will work post-election.

Risk Limiting Audit. Laurie asked if we are indeed conducting a post-election risk-limiting audit. She was told that an audit on the U.S. Senate race will be held statewide on November 20.

Executive Session. Sylvia moved the following: RESOLVED, that the Board enter into executive session for the purpose of discussion and consideration of the appointment, assignment, and performance of one or more current and prospective Albemarle County election officers for the election cycle that began on March 1, 2024 as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went into executive session at 1:09 pm.

The Board came out of executive session at 1:27 pm. (Board members and staff participated in the executive session.) Sylvia moved the following: RESOLVED, that to the best knowledge of each member of this Board, (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Jim moved the appointment Sara Barstow as an Assistant Chief at Monticello precinct. The motion passed unanimously. Sylvia then moved that we hold in abeyance 35 new applications until after the November election and note to the applicants that we will process their applications at a later time so as to avail us of their services for the 2025 elections. The motion passed 2 to 1 with Clara Belle abstaining.

The meeting was adjourned at 1:32 pm.

Respectfully submitted,

James M Heilman

James M. Heilman
Secretary, Albemarle County Electoral Board